



Connect to gladsaxe municipality's network.

The prerequisite for being able to connect to Gladsaxe Municipality's internal network requires a Citrix Receiver as well as a personal NemID or a pre-configured SoloID app

Common to them both is that they must be used to approve you to Gladsaxe Municipality and grant you access to Gladsaxe Municipality's PAM system.

This guide will step by step take you through installing Citrix as well as how to use NemID or SoloID to access internal servers through the PAM system and a brief overview of PAM

1. Install Citrix Workspace from <https://www.citrix.com/receiver.html>
2. G Navigate to <https://gladsaxe.cloud.com>
3. Choose Active Directory and login with your Gladsaxe account with the format user.name@gladsaxe.dk or RAADHUS\user.name

a.



4. Authenticate with either SoloID app or by NemID. If you yet have to configure SoloID is please refer to the guide "SoloID Setup". You may also choose to authenticate through NemID. Please select "vælg et andet loginmiddel" for change of authenticater means.

Gladsaxe Kommune

Af sikkerhedsmæssige årsager kræver vi yderligere oplysninger for at kontrollere din konto (RAADHUS\RASBRA)

SoloID

Tjek din SoloID app for at godkende anmodningen

E4Z2S

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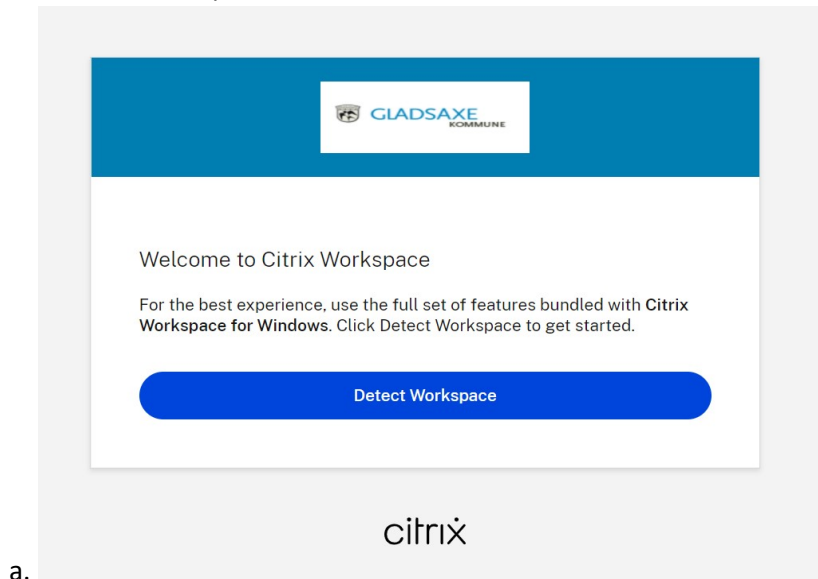
Vælg et andet loginmiddel

SoloID.ADFS licensbetingelser

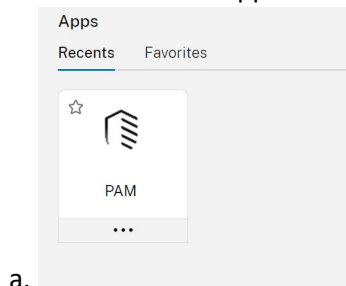
a.



5. Press "Detect Workspace"



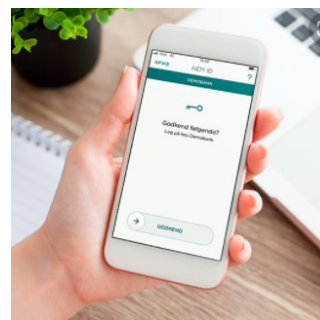
6. Launch PAM found in apps.



7. Again, choose to use either SoloID app eller NemID app for 2factor approval.



SoloID



NemID



- You will be presented with a chrome web browser where you can access your resources.
- In the left column choose the folder with your company name and select your desired resource.

a.

<input type="checkbox"/>	NAME	SECRET TEMPLATE	FOLDER	
<input type="checkbox"/>	☆ Aabysikring01	Leverandører Active Direct...	Leverandører/Aaby sikring	

- Here you can view your password, 2. Copy your password to the clipboard 3. Launch a Remote Desktop Session or choose another available resource

Basic Information Edit All

Contains general information, such as the secret's template type, the domain, the username and password, and other basic information. Depending on permissions, you may not be able to see or edit these fields.

Secret Name *	Signaturgruppen01	Edit
Secret Template	Leverandører Active Directory Account	Edit
Domain *	intern.gladsaxe.dk	Edit
Username *	Signaturgruppen01	Edit
Password *	*****	Edit
Notes	Adgang til:	Edit

Launchers

Provides a launcher to easily access an account using your secret's credentials.

- RDP Launcher
- SQL Management Studio (Leverandør)

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- ATTENTION.** Passwords are automatically changed everyday at 11:00 PM GMT+1



How to access a remote desktop session

1. Choose "RDP Launcher" and fill in the desired server name or IP-address



Launch Secret

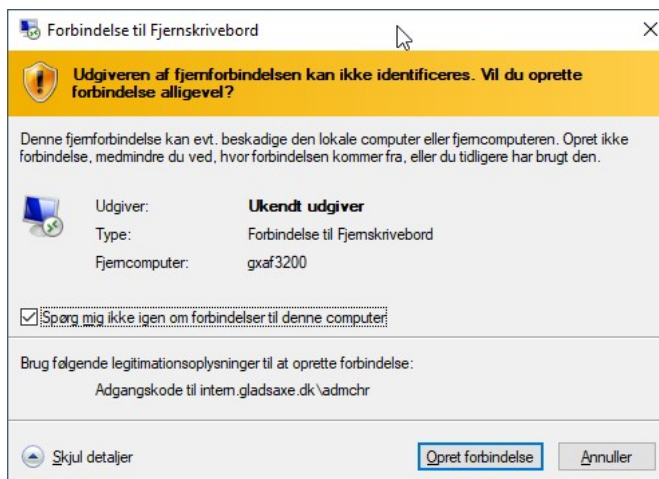
Enter Computer: *

gxafXXXX

Cancel

Launch Now

- a.
2. A standard Microsoft RDP session will initiate



- b.
3. Terminate the RDP session by logging out of the server